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## MEMORANDUM

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TO: Mayor Walker and Councilors  
FROM: M McPherson, City Administrator  
SUBJECT: **Authorize Scope of Service for WSB to Prepare Greater MN Public Infrastructure Grant**  
DATE: August 23, 2022

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### **Background:**

As reported at the August 8 meeting, the City was not selected by the Federal EDA to receive funding for the Business Park infrastructure. After discussing the issue with WSB, they feel that the project would be eligible for state funding. Originally, it was thought to apply for the State's Business Development Public Infrastructure grant (highly competitive), but the noted program is targeted to counties and cities outside the seven-county metro area.

- **Eligibility**

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#### Overview

Eligible applicants are counties outside of the seven-county metropolitan area or statutory or home rule cities outside of the seven-county metropolitan area.

Eligible projects include publicly owned infrastructure that supports economic development projects, including wastewater collection and treatment, drinking water, storm sewers, utility extensions, and streets.

Economic development projects include manufacturing, technology, warehousing and distribution, research and development, agricultural processing, and industrial park development.

Retail developments and office space development other than incidental office space are NOT eligible for this grant.

#### Minimum Requirements

Cities must provide a match of at least 50% of the project capital costs. The city receiving the grant must provide for the remainder of the capital costs of the project, either in cash or in-kind contributions, which may include the value of the capital costs of site preparation other than the public infrastructure needed for the project.

#### Award Amounts

Applicants will be awarded 50% of eligible, capital costs for eligible projects, pending availability of funds. Applicants may receive no more than \$2,000,000 in two years for one or more projects. If after five years the project has not proceeded in a timely manner and is unlikely to be completed, the grant will be cancelled and grant money awarded to the city must be returned.

#### Application Process

Applications are accepted on an open basis.

As the Community Development Planner will not be on board until September 12 and WSB has experience with this program, staff requested that WSB submit a proposal to prepare and submit an application on behalf of the City. The not-to-exceed cost is \$3,000.

Tim Dolan, representing Glenn Metalcraft, has indicated they would support any application for state funding for this project.

**Recommendation:**

Staff recommends that the City Council authorize execution of the attached Scope to prepare a grant application to the Greater MN Public Infrastructure grant program.